



CITY UNION BANK LTD

City Union Bank Limited

Computer Systems Department



User Manual document
GST RETAIL

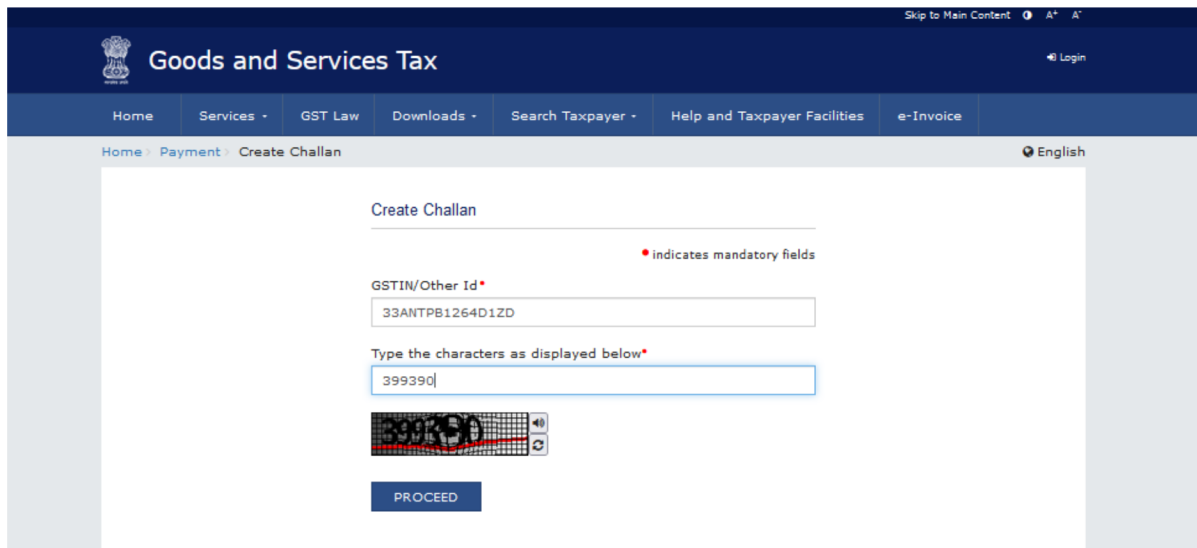
Document History

Instructions for GST Payment through CUB Net Banking

Users can pay GST by first generating a challan from the GST Payment Portal to obtain a unique **CPIN** number.

Please find below the instructions to follow.

1. Open web browser and go to GST Portal : <https://payment.gst.gov.in/payment/> and enter your organization's GST number and the appropriate CAPTCHA code.



The screenshot shows the 'Create Challan' form on the GST Payment Portal. The form includes a header with the Government of India logo and 'Goods and Services Tax'. A navigation bar contains links: Home, Services, GST Law, Downloads, Search Taxpayer, Help and Taxpayer Facilities, e-Invoice, and Login. The breadcrumb trail is 'Home > Payment > Create Challan'. The form itself has a title 'Create Challan' and a note 'Indicates mandatory fields'. It contains two input fields: 'GSTIN/Other Id' with the value '33ANTPB1264D1ZD' and 'Type the characters as displayed below' with the value '399390'. Below the second field is a CAPTCHA image showing the number '399390'. A 'PROCEED' button is at the bottom of the form.

2. Select the appropriate Reason for challan payment.

← → ↻ payment.gst.gov.in/payment/challanreason

Skip to Main Content A+ A- Login

Home Services ▾ GST Law Downloads ▾ Search Taxpayer ▾ Help and Taxpayer Facilities e-Invoice

Home > Payment > Reason for challan English

Reason For Challan

HELP ⓘ

Reason For Challan * :

☐ Monthly payment for quarterly return

☒ Any other payment

* indicates mandatory fields

PROCEED

Note: For taxpayer filing GSTR-3B on quarterly basis:

1. To make payment for the first (M1) and second (M2) months of the quarter, please select reason as 'Monthly Payment for Quarterly Return' and the relevant period (financial year, month) and choose whether to pay through 35% challan or self-assessment challan.
2. To make payment for the third month of the Quarter (M3), please use 'Create Challan' option in payment Table-6 of Form GSTR-3B Quarterly. An auto-populated challan amounting to liabilities for the quarter net off credit utilization and existing cash balance can be generated and used to offset liabilities.

[Click here](#) for navigation to 'Return Dashboard' and prepare GSTR-3B Quarterly. Filing of GSTR-3B Quarterly available in the third month of the quarter is mandatory.

*For adding cash to Electronic Cash Ledger, already established procedure may be followed.

3. Fill in the GST payment amounts, choose payment mode as E-Payment and Click on “GENERATE CHALLAN”

Details of Deposit

	Tax (₹)	Interest (₹)	Penalty (₹)	Fees (₹)	Other (₹)	Total (₹)
CGST(0005)	1					1
IGST(0008)						0
CESS(0009)						0
Tamil Nadu SGST(0006)						0
Total Challan Amount:		₹ 1 /-				
Total Challan Amount (In Words):		Rupees One Only				

Payment Modes

<input checked="" type="checkbox"/> E-Payment	✓
<input type="checkbox"/> Over The Counter	
<input type="checkbox"/> NEFT/RTGS	
<input type="checkbox"/> IMPS	

[EDIT REASON](#)
[SAVE](#)
[GENERATE CHALLAN](#)

4. Re-enter the GST number and ensure it is the same. Then click on “PROCEED”

Reason For Challan

Edit Reason

Reason

Any other payment

Details of Deposit

	Tax (r (₹)	Total (₹)
CGST(0005)				1
IGST(0008)				0
CESS(0009)				0
Tamil Nadu SGST(0006)				0
Total Challan Amount:		₹ 1 /-		
Total Challan Amount (In Words):		Rupees One Only		

Payment Modes*

☒ E-Payment
 ☐ Over The Counter
 ☐ NEFT/RTGS
 ☐ IMPS

EDIT REASON

SAVE

GENERATE CHALLAN

GSTIN/Other Id Verification

Re-Enter GSTIN/Other Id for Challan Generation

33ANTPB1264D1ZD

CANCEL

PROCEED

5. Once the challan is generated Note the CPIN number

Challan successfully generated. ✕

GST Challan

CPIN 22113300000267	Challan Generation Date 25/11/2022 18:26:15	Challan Expiry Date 10/12/2022
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Mode of Payment :- **E-Payment**

Details Of Taxpayer

GSTIN/Other Id 33ANTPB1264D1ZD	Email Address bXXXXXXXX@XXXXXXXXXXXXXXXXXin	Mobile Number 9XXXXX2706
Name BALAJI SRINIVASAN	Address XXXXXXXXXX Tamil Nadu,636302	

Reason For Challan

Reason Any other payment

6. After challan generation choose Net Banking and select “CITY UNION BANK LIMITED” by agreeing to Terms and conditions choose “MAKE PAYMENT”

Select Mode of E-Payment

- ☐ Preferred Banks
- ☒ Net Banking
- ☐ BHIM UPI
- ☐ Credit/Debit Card

Please select a bank

<input type="radio"/> AXIS BANK	<input type="radio"/> BANK OF BARODA
<input type="radio"/> BANK OF INDIA	<input type="radio"/> BANK OF MAHARASHTRA
<input type="radio"/> CANARA BANK	<input type="radio"/> CENTRAL BANK OF INDIA
<input checked="" type="radio"/> CITY UNION BANK LIMITED	<input type="radio"/> DHANALAKSHMI BANK
<input type="radio"/> FEDERAL BANK	<input type="radio"/> HDFC BANK
<input type="radio"/> ICICI BANK LTD	<input type="radio"/> IDBI BANK
<input type="radio"/> INDIAN BANK	<input type="radio"/> INDIAN OVERSEAS BANK
<input type="radio"/> INDUSIND BANK	<input type="radio"/> JAMMU AND KASHMIR BANK LIMITED
<input type="radio"/> KARUR VYSYA BANK	<input type="radio"/> KOTAK MAHINDRA BANK LIMITED
<input type="radio"/> PUNJAB AND SIND BANK	<input type="radio"/> PUNJAB NATIONAL BANK
<input type="radio"/> RBL Bank Limited	<input type="radio"/> SOUTH INDIAN BANK
<input type="radio"/> STATE BANK OF INDIA	<input type="radio"/> UCO BANK
<input type="radio"/> UNION BANK OF INDIA	

☒ Terms and Conditions apply.

DOWNLOAD
MAKE PAYMENT


❗ If amount is deducted from bank account and not reflected in electronic cash ledger, you may raise grievance under Services>Payments>Grievance against payment(GST PMT-07)

❗ *Awaiting Bank Confirmation: For e-payment mode of payment, if the maker has made a transaction and checker approval is not communicated by bank to GST System.

❗ *Awaiting Bank Clearance: For OTC mode of payment, if bank has acknowledged the challan but remittance confirmation is not communicated by bank to GST System.

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7. Ensure the total Amount and Click “PROCEED TO PAYMENT” by agreeing to the terms and conditions.


CITY UNION BANK LTD
Trust and Excellence SINCE 1904

GSTN Online Payments			
Bank Name : CUB		Transaction Date	25/11/2022
Challan Details			
CPIN		221133000000267	
Txnid	2211253300000005	GSTIN	33ANTPB1264D1ZD
Challan Expiry Date (dd/mm/yyyy)	10/12/2022	Beneficiary State Code	00
Head wise Breakup Amount Details			
Type of Tax	Account Code	Amount (Rs.)	
IGST	0008	0.00	
SGST	0006	0.00	
CGST	0005	1.00	
CESS	0009	0.00	
Total Amount			1.00
Total Amount in words : One rupees and zero paise only			
Terms and Conditions			
<input checked="" type="checkbox"/> I agree to these Terms and Conditions.			
<p>I accept the Terms and Conditions contained herein that shall apply to any person using the services of Net Banking Facility provided by City Union Bank for making payments through an online Net Banking service. Each User is therefore deemed to have read and accepted these Terms and Conditions. General Terms and Conditions for Online-Payments.</p> <p>1. City Union Bank, obligations, undertakings shall be subject to the laws in force in India, as well as any directives/ procedures of Government of India. Each User accepts and agrees that the provision of details of his/ her use of the Website to regulators or police or to any other third party in order to resolve disputes or complaints which relate to the Website shall be at the absolute discretion of the City Union Bank.</p>			
<input type="button" value="PROCEED TO PAYMENT"/>		<input type="button" value="CANCEL"/>	



8. The page will get redirected to our NET BANKING, Choose PERSONAL and login using credentials.

 This screenshot shows the "CUB BILL PAYMENT" interface. At the top left is the CUB logo. Below it, a dark blue bar contains the text "CUB BILL PAYMENT" in white. The main content area has a light gray background. On the left, there's a section titled "Please select payment type" with two blue buttons: "Personal" and "Corporate". To the right of these buttons is an image of a person's hands using a smartphone and a tablet displaying financial charts. Below the selection area is a "Disclaimer" section. It includes a "CAUTION TO CUSTOMER" notice and a VeriSign security logo with text stating the site is certified by Verisign and uses 128-bit encryption.

9. After login the transaction screen will appear. Select the account and enter the transaction password then click "SUBMIT"

 This screenshot shows the transaction screen after login. At the top left is the CUB logo. The header bar is dark blue with "CITY UNION BANK" in white. On the right, it says "Session Expires in 00 min 00 sec". Below the header is a table with account details:

A/C Name	Account Type	Account No.	Product	Branch Details	Balance	Balance last updated on
KRANPRAKASH S	SB	500000012423138	CUB SAVINGS A/C STAFF	INDUST ROAD	1448.100	Nov 26, 2022, at 07:02 PM Sufrach Balance

 Below the table, a purple bar says "Please select an account to continue with PAYMENT". The main form area has fields for:

- Customer Name: KRANPRAKASH
- Merchant Name: GST_INSPRYSYS
- Total Amount: 1
- Select Debit Account: CUB SAVINGS A/C STAFF (selected) / KRANPRAKASH S AMOUNT ROAD (dropdown)
- Transaction Password: [masked with asterisks]

 At the bottom right, there are buttons for "Submit", "Clear", and "Cancel".



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10. By verifying details click confirm and will it be redirected to the payment details screen shown as shown. Click “OK REDIRECT TO GSTN”

The screenshot shows the 'Online Payment Confirmation' screen of City Union Bank. The header includes the bank's logo and name, and a session expiry timer showing 1 min 3 sec. The main content area displays payment details for merchant 'GST_INSPIRYSYS' with a total amount of 1.00. It also shows the debit account number and branch details. At the bottom right, there are links for 'Back', 'Confirm', and 'Cancel'.

Online Payment Confirmation	
Merchant Name	GST_INSPIRYSYS
Total Amount	1.00
Debit Account	SB-500101012423124
Branch Details	00675 - Saligramam

The screenshot shows the 'ePayment Details' screen of City Union Bank. It features a table with payment information. Below the table is a blue button labeled 'OK REDIRECT TO GSTN'.

ePayment Details	
CIN Number	CIUB22113300000275
BRN	22113300000275
Total Amount	1
Payment Date	26/11/2022
Payment Time	19:14:45
Payment Status	Success



11. Finally it redirects to GSTN site and the payment will be successfully completed. Click “VIEW RECEIPT” option to view the details.

